

## Your IT Administrator





## We Know Apps

You rely on many applications to run your business. And managing them is often a fulltime job, which is no small task for a small business owner.

We live and breathe IT applications; it's what we do. Let us take on the administration and support of these apps so you can focus on building your business.

## What's Included

"IT Administration" sounds very complicated, but it really just means taking care of the apps needed to run your company. For example, does your new employee need an email address set up? Or, do you need a custom attribute added within Salesforce? We can fully own these application administration tasks, and along the way we'll ensure that you're maximizing the value these toolsets can potentially offer.

Need some more examples? We can help with administration tasks such as:

- Website hosting and domain oversight.
- Salesforce© application setup and administration.
- Google Analytics<sup>©</sup> setup and optimization.
- Microsoft Office 365<sup>©</sup> configuration and management.
- Square<sup>©</sup> and Shopify<sup>©</sup> account administration.
- Google Adwords<sup>©</sup> assistance.
- iCloud<sup>©</sup> account configuration.
- G Suite<sup>©</sup> management.
- Report creation across applications to enable key business insights.
- And much more! If we don't already support it, we'll learn new applications required to partner with you.

## Things to Note

For as little as \$99 a month we'll handle all that's needed to mananage a business critical app. Depending on the application, rates may be higher outside of normal business hours (9:00-5:00 Eastern). We'll work closely with you to determine the most effective pricing model given your priorities and budget.



